



ENSINUS - Estudos Superiores, SA

ISG - Instituto Superior de Gestão

International Students
Charges 2017/2018 2nd Cycle
Normative Circular No. 05/2017

BOARD OF DIRECTORS

	Euros
	Within the time limits stipulated
Admission Application	505,00 €
Re-entry application	76,00 €
External Student Registration Fee (according to subparagraph a) of point 4 of article 46-A of Decree	123,00 €
External Student Renewal Fee	176,00 €
Matriculation for 1st time admission students	106,00 €
Enrolment in Academic year	106,00 €
Academic Insurance	41,00 €
Enrolment for Supplementary Exam per Curricular Unit	76,00 €
Enrolment for Improvement Exam per Curricular Unit	76,00 €
Enrolment for Special Exam Period per Curricular Unit	86,00 €
Processes of Accreditation of Academic Skills	61,00 €
Processes of Accreditation of Professional Skills	186,00 €
Review of Written Examination	
Administrative charges	41,00 €
Guarantee (refundable) *	91,00 €
Subject Transcript	
By Curricular Unit	18,00 €
Request for Deferment	
Postponement / Suspension to delivery Master Dissertation / 2nd cycle - 1st Semester	355,00 €
Postponement / Suspension to delivery Master Dissertation / 2nd cycle - 2st Semester	605,00 €
Declarations / Certificates of Registration	11,00 €
Course Certificate (duplicate or intermediate)	66,00 €
Certificate of Conclusion Master / 2nd Cycle	212,00 €
Course Diploma	212,00 €
Curricular Unit Certificate External Student (according to subparagraph a) of point 4 of article 46-A of	151,00 €
Course Diploma + Final Course Certificate of Master / 2nd Cycle	364,00 €
Duplicate Supplement Diploma	121,00 €
Surcharge for late monthly payment after the 8th day of the month of payment	5% of the amount in arrears
Surcharge for late monthly payment after the 15th day of the month of payment	10% of the amount in arrears

If cheques are returned due to lack of coverage, the respective surcharges apply;

If students wish to enrol in one of the Special, Improvement or Supplementary Examination, they can do this up to 24 hours before the Exam. However, the charge will be subject to a surcharge of 50%. There is a 100% surcharge for enrolment after the examination date.

* to return in case of worthiness

Lisbon, 27th January, 2017

Board of Directors

ANEXO À CIRCULAR NORMATIVA N.º 05/2017
Instituto Superior de Gestão
**TABELA DE PROPINAS PARA ESTUDANTES INTERNACIONAIS
 CURSOS MINISTRADOS EM LÍNGUA INGLESA**

Prestações para o Ano Letivo de 2017/2018, a liquidar até ao dia 8 de cada mês

22 Prestações iguais de setembro de 2017 a julho de 2019

CURSO	Prestação Média Mensal para 30 ECTS	VALOR POR 1 ECTS POR SEMESTRE DURANTE 22 PRESTAÇÕES	Valor por 1 ECTS Mês de Fevereiro Valor igual para o 1.º e 2.º Semestres	PARTE CURRICULAR TOTAL 22 PRESTAÇÕES
Mestrado em Estratégia de Investimento e Internacionalização	521,00 €	17,37 €	8,68€	11 462,00 €
Mestrado em Gestão do Potencial Humano	521,00 €	17,37 €	8,68€	11 462,00 €
Mestrado em Marketing	521,00 €	17,37 €	8,68€	11 462,00 €
Mestrado em Gestão Financeira	521,00 €	17,37 €	8,68€	11 462,00 €

Lisboa, 02 de Fevereiro de 2017

O Conselho de Administração

